

Manuscript Information Form

Please fill in this Form and send it with your full Manuscript to the email address:

Tentative title of the proposed book: _____

1. Type of proposed publication: *Please select one*

____ Author Book (Monograph): A monograph is an author's original work (no individual chapter contributors)

____ Edited Book (Edited Collection): A collection of scholarly or scientific chapters written by different authors collected together in one book by an editor(s). The chapters in an edited volume must be original works (not republished works).

2. Type of preferred book binding: *Please select one*

Hardcover Book + E-book (Over 70,000 words or more than 200 book pages): _____

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E-book (Under 35,000 words or less than 100 book pages. Will be published as an e-book only): _____

3. Editor/Author Details

**** Please attach CV of the author/editor*

Full name, affiliation and position:

Full contact address (including telephone and e-mail):

4. Estimated total size of your proposed book (Printed books must be between 35,000-200,000 words):

Words: _____ Text Pages (350 words per page): ____ _

Figures: _____ Tables: _____

Total Book Pages (include text, figures and tables): _____

Are color graphics necessary? _____

Color graphics are permitted and are billed at the then-prevailing rate.

5. Please include a 200-500 word descriptive paragraph which we could use for our website posting and brochures should a contract be signed:

6. Has a version of your manuscript, or any chapter within the manuscript, been previously published? If yes, do you currently own the copyright and is it still in print elsewhere? Please provide the name of the publication and publisher.

****Attach documentation that you own the copyright with your other proposal materials.*

7. Is your manuscript based on your thesis or dissertation? Is your thesis or dissertation available online (e.g., an institutional repository). Has the thesis or dissertation been rewritten into book form?

8. Please provide the names, affiliations, and email addresses for 3 to 5 experts in your field. If the book has several distinct fields, try to recommend at least one reviewer for each.

****The submitted experts should be unbiased, should not include peers from your own institution's department, and should not include anyone who has been involved in the production of your proposed project.*

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